

UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA
SOUTHERN DIVISION

CHRISTOPHER JANUARY,

Plaintiff(s),

v.

BANK OF AMERICA, NA, ET AL,

Defendant(s).

CASE NO.

SACV 11-1133-AG(RNBx)

SCHEDULING ORDER
SPECIFYING PROCEDURES

1. Discovery Fact Cut-Off:
June 18, 2012
2. Final Pretrial Conference:
August 27, 2012
at 8:30 a.m.
3. Jury Trial:
September 18, 2012
at 9:00 a.m.

With this Scheduling Order Specifying Procedures, the Court orders the following concerning the dates and procedures in this case. Counsel are ordered to be completely familiar with the Federal Rules of Civil Procedure, the Local Rules of the Central District of California, and the FAQ's about Judges' Procedures and Schedules posted by these Chambers on the Central District website at <http://www.cacd.uscourts.gov>. If there is a first appearance by any party

1 after the date of this Order, Plaintiff counsel shall give notice of this Order to that
2 party.

3 1 Discovery. The Court sets a discovery cutoff on the date stated in the
4 caption of this Order. The following discovery schedule shall apply.

5 1.1 Depositions. All depositions shall occur on or before the
6 discovery cutoff date. A deposition which was started on or before the discovery
7 cutoff date may continue beyond the cutoff date, if reasonably necessary for
8 completion.

9 1.2 Other Discovery. All interrogatories, requests for admission,
10 requests for production, or the like, shall be served at least forty-five days before
11 the discovery cutoff date. The Court will not approve stipulations between
12 counsel which permit discovery responses to be served after the cutoff date except
13 in unusual circumstances and upon a showing of good cause.

14 1.3 Discovery Motions. The Magistrate Judge assigned to this case
15 shall hear all discovery motions. Discovery motions shall be filed and served as
16 soon as possible and never later than 30 days after the discovery cutoff date. The
17 parties are ordered to strictly comply with the requirements of all Local Rules at
18 Local Rule 37 et seq. in preparing and filing Discovery Motions. The Court
19 expects counsel to resolve most discovery problems among themselves in a
20 courteous, reasonable, and professional manner. Frequent resort to the Court for
21 guidance in discovery is generally unnecessary.

22 1.4 Expert Discovery. The discovery cutoff provisions in this
23 Order include expert discovery, unless otherwise ordered by the Court. Unless the
24 parties otherwise stipulate in writing and obtain the Court's approval, the Court
25 orders the sequence of disclosures as provided by Fed. R. Civ. P. 26(a)(2)(C),
26 except that the initial disclosure shall occur at least 120 (not 90) days before trial,
27 and if an expert is identified under Fed. R. Civ. P. 26(a)(2)(C)(ii), any deposition
28 of such expert shall occur as soon as reasonably possible, but may occur after the

1 discovery cutoff date.

2 2. Final Pretrial Conference. The Court sets a Final Pretrial
3 Conference under Fed. R. Civ. P. 16 on the date stated in the caption of this Order.
4 The parties are ordered to strictly comply with the requirements of all Local Rules
5 at Local Rule 16 et seq. The proposed Final Pretrial Conference Order shall be in
6 the format set forth in Appendix A to the Local Rules, and state the settlement
7 procedure that was followed.

8 3. Joinder and Amendment Motions. Absent exceptional circumstances,
9 any motion to join another party or to amend a pleading shall be filed and served
10 within 60 days after the date of this Order and noticed for a hearing occurring
11 within 90 days after the date of this Order.

12 4. Summary Judgment or Partial Summary Judgment Motions. Such
13 motions shall be noticed for a hearing occurring not less than 25 days before the
14 Final Pretrial Conference, unless otherwise allowed by the Court.

15 5. Settlement. In every case, if the parties and attorneys are unable to
16 resolve the matter on their own, the Court requires that there be a settlement
17 conference before an independent settlement officer, to be conducted before the
18 Final Pretrial Conference. Counsel may agree on an appropriate procedure, such
19 as a settlement conference with a magistrate judge, retired judge, or attorney, or
20 similar alternative devised by counsel.

21 6. Trials. The Court sets a trial date on the date stated in the caption of
22 this Order. The following procedures shall apply.

23 6.1 In limine motions (jury trials). Any motion in limine shall be
24 filed and served not later than ten court days before the Final Pretrial Conference,
25 and any opposition shall be filed and served five court days before the Final
26 Pretrial Conference. Motions in limine are most proper when directed to prevent
27 even the improper mention of a highly sensitive issue, or to save expense by
28 determining whether a witness will be allowed to testify, or to allow a thorough

1 review of a significant and difficult evidentiary issue. Most motions in limine are
2 best left for rulings in the context of the trial.

3 6.2 Voir dire questions (jury trials). The Court will question jurors
4 concerning standard topics. Any special questions or topics requested to be put to
5 prospective jurors by the Court on voir dire shall be filed and served at least seven
6 days before trial.

7 6.3 Jury instructions (jury trials). The Court prefers to use
8 instructions from the Manual of Model Jury Instructions for the Ninth Circuit,
9 following all the Local Rules at Local Rule 51 *et seq.* The Court usually gives the
10 following preliminary instructions to the jury before opening statement: 1.1B, 1.3,
11 1.6, 1.7, 1.8, 1.9, 1.10, 1.11, 1.12, 1.13, 1.14, 1.18, and 1.19. At least seven days
12 before trial, counsel shall file with the Court the following:

13 6.3.1 A joint set of jury instructions on which there is
14 agreement. (Plaintiff counsel has the burden of
15 preparing the joint set of jury instructions.)

16 6.3.2 Each party's proposed jury instructions which are
17 objected to by any other party, accompanied by points
18 and authorities in support of those instructions.

19 6.3.3 Each party's points and authorities supporting their
20 objections to another party's proposed jury instructions.

21 6.4 Special verdict in jury trials. If any special forms of verdict are
22 requested, they shall be prepared, filed, and served under Local Rules 49-1 and
23 49-2.

24 6.5 Exhibits. Unless an electronic alternative is approved by the
25 Court, counsel shall prepare an original set and a copy set of trial exhibits in 3-ring
26 binders, each tabbed down the right side with the exhibit number, prefaced by an
27 index of each exhibit, following Local Rule 26-3 in numbering exhibits. If
28 voluminous exhibits will be delivered to the Court's loading dock, the delivery

1 should be coordinated before trial with the Courtroom Deputy Clerk at
2 AG_chambers@cacd.uscourts.gov.

3 6.6 Submission at trial. Counsel shall submit the following to the
4 Courtroom Deputy Clerk on the first day of trial:

5 6.6.1 The original exhibits binder set with the Court's exhibit
6 tags attached and filled out showing the case number,
7 case name, and exhibit number. (Exhibit tags must be
8 attached so as not to cover exhibit text.)

9 6.6.2 The copy exhibit binder set for use by the Judge.

10 6.6.3 Three copies of exhibit lists, showing which exhibits
11 may be received into evidence without objection.

12 6.6.4 Three copies of witness lists with estimates of the total
13 time on the stand for each witness..

14 6.6.5 A transcript or copy of any deposition or other
15 discovery response to be read to the jury, following
16 Local Rule 16-2.7.

17 6.6.6 (Jury trials) A very short description of the case
18 approved by all parties to be read to the jury at the
19 beginning of the trial. As an alternative, the Court may
20 allow the parties to briefly describe the case to the jury.

21 6.7 Trial times. Trial times generally are 9:00 a.m. to 12:00 p.m.
22 and 1:30 p.m. to 4:30 p.m. Tuesday through Thursday, and 8:00 a.m. to 1:30 p.m.
23 on Friday.

24 6.8 Witnesses. If counsel runs out of witnesses, the Court may
25 deem that counsel has rested. Counsel must keep opposing counsel informed
26 about upcoming witnesses, always informing opposing counsel of the witness for
27 the next court day before 5:00 p.m. of the previous court day. Only one attorney
28 per party shall examine and defend a witness.


1 6.9 Admission of Exhibits. When counsel thinks an exhibit is
2 admissible and should be admitted, counsel should move its admission.

3 6.10 Objections. Objections should be brief, stating only,
4 “Objection” followed by the specific legal ground such as “Hearsay” or “403.”

5 6.11 Decorum. Trials will be conducted in a dignified manner,
6 following the traditional rules of trial decorum. Show respect for the trial process
7 by being on time. Do not address witnesses over age 14 by their first names.
8 Most examination and argument should be done at the lectern. The Court
9 recognizes that at times it is necessary to enter the well in this courtroom.

10
11 IT IS SO ORDERED.

12
13 Dated: September 12, 2011

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15 _____
16 ANDREW J. GUILFORD
17 UNITED STATES DISTRICT JUDGE

18 Courtroom Deputy Clerk:
19 Lisa Bredahl
20 ag_chambers@cacd.uscourts.gov
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